

**PLAN AMENDMENT AUTHORIZATION (PAA)**

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$1,460	4900
DPLU ENVIRONMENTAL				
DPW ENGINEERING				
DPW INITIAL STUDY REVIEW				
STORMWATER				
DEH	SEPTIC/WELL			
	SEWER			
DPR				
<b>INITIAL DEPOSIT</b> <b>\$1,510**</b>				

VIOLATION FEE none

**\*See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

**\*\* Includes Payment of \$50 fee for purposes of filing the Notice of Exemption (NOE) made payable to the "County of San Diego".**

**NEW: Use our [Discretionary Permit Cost Guide!](#) to get an idea of how much the County portion of your project may cost.**

**- Please read and follow instructions Step by Step!! -**

**Step 1:**

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

[126 Acknowledgement of Filing Fees and Deposits](#)  
[271 Plan Amendment Authorization Form](#)  
[305 Ownership Disclosure](#)

**Step 2:**

***In addition to the electronic copies on CD***, all forms/plans listed under **(Step 2)** must be completed, signed and **submitted as Hardcopies**.

[346 Discretionary Permit Application Form](#): **One (1) hard copy.**  
[271 Plan Amendment Authorization Form](#): **One (1) hard copy.**

**All forms listed below are informational only and shall not be submitted.**

These are available at: [DPLU Zoning Forms](#).

259 Plan Amendment Authorization Request Procedure  
906 Signature Requirements  
Policy I-63 General Plan Amendment and Zoning Guidelines Policy  
ZC001 Defense and Indemnification Agreement

**This application requires an appointment to submit.  
To schedule or cancel appointments please call (858) 694-2262.**

**NOTES:**

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s)**. Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. If the applicant does not require a General Plan Amendment in order to rezone the property, do **not** use this package. Go to the ***REZONE*** section of the binder.
3. AEIS and Health Department certification and/or service availability forms are not required at this stage. They will need to be turned in once the project is authorized.
4. **See DPLU-271 for intake requirements.**
5. **Exempt, CEQA Guidelines Section 15262.**
6. Inform applicant that project goes to local Community Planning Group and/ or Design Review Board for recommendation.
7. A Major Pre-Application Meeting is **not** required for this application.

**FOR STAFF USE ONLY**

The Zoning Counter staff is responsible for taking in this application. The applicant may make an appointment with a planner for an Initial Consultation meeting prior to submittal. (The Initial Consultation meeting is optional but highly recommended.)